


## MEMORANDUM

**TO:** EagleVail Metropolitan District Board  
**FROM:** Greg Schroeder, Engineering Department   
**DATE:** Friday, June 14, 2013  
**RE:** Stone Creek Flood Mitigation Project Update

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Here is an update of the Stone Creek Flood Mitigation Project:

**May 29, 2013, Public Bid Opening:** Five (5) sealed bids were submitted and opened publically. The bids ranged from a low bid of \$162,268.50 to \$268,938.00.

**June 11, 2013, Notice of Award:** Schofield Excavation, Inc. of Gypsum, CO ("Contractor") turned in the responsive bid of \$162,268.50. A Notice of Award was sent with a contract agreement to be signed and payment and performance bonds to be submitted. The construction budget per the grant funding is \$187,000.

**Week of June 17, 2013:** The Contractor's agreement is due back to Eagle County.

**July 2, 2013 (Tentative):** The Board of County Commissioners will sign the agreement.

**Week of July 8, 2013, Pre-Construction Meeting and Restricted Notice to Proceed.** A pre-construction meeting will be scheduled with the Contractor. A Notice to Proceed will be issued for selected parts of the contract. The contractor will be authorized to order materials, apply for permits, and ready themselves for the project, but not to begin construction on any of the five construction areas, as these will wait until October 1, 2013 to not conflict with the Golf Course Operations.

**Week of September 9, 2013: Notice to Proceed.** A Notice to Proceed will be issued with a starting date of **October 1, 2013** for the project.

**May 16, 2014: Final Completion.** The project will be completed no later than this date. The majority of the work will be finished in the fall season, and this spring window allows for final revegetation and sodding as necessary.

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EAGLEVAIL DESIGN REVIEW COMMITTEE UPDATE

Craig N. Snowdon – Interim Architectural Consultant

ISSUE

Update to the Board since the transition from Ken Wentworth to Craig Snowdon in December 2012.

BACKGROUND

With the passing of Ken Wentworth in December of 2012, the EVPOA appointed myself, Craig N. Snowdon as Interim Architectural Consultant to the EVDRC. The present DRC is as follows:

- Pavan Krueger – Chairman
- Nancy Sweeney – Member
- Matt Lee – Member
- Steven Kirchner – Member/EVPOA Board
- Vacancy - (one new and one to replace Steven)

DISCUSSION

Attached is a Project Summary of submittals received, reviewed and approved since 1/1/13. To date there have been 23 submittals (2012/40 and 2011/38), and all but 2 have been approved (2 are pending – 1 addition and 1 new residence). The approvals have included:

- Roofing – 3 (2012/6 and 2011/6)
- Tree removal – 7 (2012/0 and 2011/1)
- Color/painting – 1 (2012/3 and 2011/7)
- Additions – 4 (2012/3 and 2011/3)
- Miscellaneous – 7 (2012/18 and 2011/15)

From these 23 submittals, 13 have generated \$2155 in fees (10 at no charge). At present the EVPOA/DRC is holding Compliance deposits on 5 submittals (\$3000) for 2013, 1 deposit for 2012 (Sills/73 Elk Lane), 3 deposits for 2011 (Brown/549 Stone Creek and Peak Corp./41 Trout Pond).

There is also a recent request from the Owner (Stamp/El Gato) at 1608 Deer Blvd (Lot 10, Block 4, Filing 2) for return of his \$6000 deposit from 2007. The duplex residence was completed sometime in 2008/2009. There is no record in Ken Wentworth's files that the Owner requested or was given a final DRC inspection and approval. During submittal review, permitting and construction there were issues with the Owner and Eagle County on an "illegal" basement design and construction (those correspondence are on file). Per the Rules and Regulations in force at the time of construction (Section G, Paragraph 6)

the Applicant had 2 years to request the Compliance Deposit refund, which would have been in late 2011. Because there is no record of a Final Inspection and DRC sign-off by Ken Wentworth, the deposit was forfeited. The decision to date has been to uphold the forfeiture of funds.

There have been inquiries from Board members as to if the recent changes to the PUD and DRC Documents have inspired the Community to add onto and upgrade their properties. I think it is too soon to tell, but I think the recent investments in the Community have given new pride to the residents of EagleVail.

#### RECOMMENDATIONS

Maintain the present staff and Board members, pursue the addition of 2 new Board members, and continue to encourage pride in the Community with ongoing upgrades to our amenities and Community.

## 2013 EAGLEVAIL DRC PROJECT LIST

PROJECT #	DATE	NAME	ADDRESS/LEGAL	DESCRIPTION
1301	1/21/13	Swim Club Condominiums	146 Columbine Circle L2-5, B5, F1	Tree removal (2 live) Approved 1/21/13
1302	1/21/13	Residence	62 Trout Pond L69, B3, F1	Tree removal (3 dead) Approved 1/21/13
1303	2/11/13	Goldberg Residence	128 Daisy Lane L19, B6, F1	New windows, and door Approved 4/8/13
1304	3/11/13	Kiesewetter Residence	634 Deer Blvd. L_, B3, F1	Replace/new windows Approved 3/26/13
1305	3/15/13	Jackson Residence	89 Trout Pond L63, B3, F1	New windows/ doors/exterior materials/colors Approved 3/25/13
1306	3/19/13	Washington Park Condominiums	151 Columbine Circle L1-4, B5, F1	New trash Enclosures (4) Approved 4/5/13
1307	3/22/13	Kedrowski Residence	237 Daisy Lane L20, B6, F1	New Residence
1308	4/2/13	Bennett Residence	595 Stone Cr. Dr. L55, B1, F2	Relocation of garage door and Driveway Approved 4/2/13
1309	4/2/13	Cope Residence	1466 Deer Blvd. L_, B4, F2	Tree removal (2 live/dead) Approved 4/12/13
1310	4/3/13	Mahanke Residence	67 Lupine Lane/B L35, B1, F1	Deck removal/ expansion Approved 4/5/13

1311	4/4/13	Heiken Residence	1553B Deer Blvd. L83, B4, F2	Tree removal (1 live) Approved 4/8/13
1312	4/10/13	Young Residence	95E Cottonwood	Deck replacement/ expansion Approved 4/11/13
1313	4/10/13	EVMD 11th Hole GC Facility Addition	897 Deer Blvd. Tract D, F2	New trash enclosure Approved 4/12/13
1314	5/8/13	K & T #1 Condominiums	53 Columbine Circle L7, B5, F1	Re-roof/re-siding new colors Approved 5/15/13
1315	5/15/13	Penwill	71 Trout Pond L62, B3, F1	Tree removal (4) dead/dying Approved 5/16/13
1316	5/17/13	Bitzer/Snyder	611 Stone Cr.Dr. L54, B1, F2	Re-roof Approved 5/20/13
1317	5/20/13	K & T #1 Condominiums	53 Columbine Circle L7, B5, F1	Tree removal (2) dead/dying Approved 5/20/13
1318	5/16/13	McHugh Residence	42 Elk Lane (E) L28, B3, F1	Addition Approved 5/24/13
1319	5/24/13	White/Reed Residence	36 Lark Court L52, B4, F2	Re-paint/deck removal-new TBD Approved 5/24/13
1320	5/20/13	Tonazzi Residence	87 Deer Run L91, B3, F1	Deck enclosure Approved 5/29/13
1321	5/28/13	Woods Townhouses	654 Stone Cr.Dr. L80, B1, F2	Tree removal (6 live)/replace Approved 5/28/13
1322 (12-28 KW)	5/24/13	Fox Residence	461 Stone Creek Drive (S) L1, B2, F1	Addition



## **Community of EagleVail Briefing:**

June 20, 2013

### **Lighting Violation**

Ted Hanley

### **Issue**

A third violation has been written to Ron & Patti Sills at 73 Elk Lane concerning the ongoing lighting violation.

### **Background**

The original complaint was made in June/ July 2012. Violation notices were posted and mailed to homeowner. It was decided that after the second notice of violation this issue needed to be discussed further with staff and legal counsel. Complaint was renewed in January 2013. Since that time staff has followed the process outlined in the Amended and Restated Enforcement of Covenants and Fining Schedule.

### **Discussion**

The Covenants Regulations and Restrictions Article VI, section 9 states: No light shall be emitted from any Lot, Dwelling Unit or building which is unreasonably bright or causes unreasonable glare.

Further definition of annoying light is addressed in the supplemental rules and regulations section 11 states: Exterior light fixtures must direct light downward and conceal light source. Floodlights, bare bulbs and clear glass luminaries are not allowed.

The original supplemental rules and regulations were adopted in November 1998. Up lighting installed prior to that time would be considered "grandfathered".

The homeowner admits that light have been updated and new fixtures using lower wattage LED lights have been installed. Any new fixtures being changed out or installed must meet the current rules and regulations at the time of installation.

Compliant made 1/7/2013

Interviews and further investigation 1/7-3/1/2013

Violation #1 was mailed certified return receipt requested on 3/14/13. This mailing was returned to sender as unclaimed.

Violation #2 was posted at the residence 4/5/2013 In addition it was hand delivered to the owner on 4/8/2013.

At the regular BOG meeting on 4/18/2013 the EVPOA Board members present determined that a violation existed and imposed the maximum fine for a second violation.

Pursuant to the fining policy a certified return receipt requested letter was mailed to the owner on 4/24/2013. This letter was returned to sender as unclaimed.

Violation #3 was mailed certified return receipt requested on 5/16/2013. This notice was also hand delivered to the owner on the same date.

The EVPOA Board members present will be asked to determine whether or not a violation still exists and whether, and how much of a fine to impose.





**Traffic Calming**

Jeff Layman

**Issue**

This is a Traffic Calming update.

**Background**

The BOG has approved certain actions and spending over the last couple of years to reduce traffic speeds and improve traffic and pedestrian safety. This included spending on decorative crosswalks, white “bar” crosswalks, radar feedback signs, speed limit reduction and edge striping.

**Discussion**

The Traffic Calming Committee met recently with Eagle County Senior Engineer Greg Schroeder to review progress of the program. Preliminary data suggests that the program has reduced speeds in the areas where the radar feedback signs have measured speeds. We are generally seeing a 10% to 20% reduction in speeds from what was first observed. Greg is working on a written report and will have it for us soon.

In the meantime, we continue to inspect our improvements and plan to “freshen” some of our striping and crosswalks this summer.

The radar feedback signs are performing very well. They report data as expected and have experienced literally no downtime. We are pleased with this purchase.

Steve Barber and I are exploring the possibility of utilizing his crew to re-coat the decorative crosswalks. If the product is available and easy to apply, we may save some money doing it this way.

We have held off approaching law enforcement about contracting for additional presence due to their availability and the cost of the service.

**Fiscal Impact**

We have budgeted \$15,000 for 2013 for maintaining these improvements. I anticipate spending most of it for this purpose by August 1.

Jeff Layman, Community Manager

**Issue**

This is a Finance Committee update.

**Background**

Cindy Gilbert, Tracy Walters, GR Rufenacht, Ken Marchetti, Financial Consultant; Kris O'Neill, Administrative Manager and I make up the Finance Committee. Skip Moss has been added as an Ad Hoc member, appointed by President Chris Romer to the committee for the express purpose of discussing the POA Collections Policy.

We had a committee meeting on May 30, 2013. This is an update.

**Discussion**

The committee examined and discussed the following subjects (with notes):

- Replacement Reserve Fund progress
  - We added some features to the spreadsheet, based on a suggestion by Tracy. The committee expressed support for the direction and the staff will continue to fill in the spreadsheet.
- POA Collections Policy Conversation and Recommendation
  - Our Amended and Restated Collection Policy and Procedure, adopted in October of 2011, made great strides to standardize and systematize our collections process. We have discovered that one portion of the policy should be reviewed and a recommendation formulated for BOG consideration.

Our policy provides staff and its agents with guidance on how to handle the collection of unpaid assessments at 30, 60 and 90 days. At 120 days, however, the policy uses terms such as, “upon further review”, without defining who is performing this review and “may file a lawsuit” and “may file a lien”. This verbiage creates some confusion and requires the staff to come to the board for guidance. Having a policy to more specifically direct the staff is warranted.

The committee agreed that a standardized policy addressing our advanced stage delinquencies should be developed. I was asked to write such a policy and report back to the committee. I will also incorporate features of the new state law regarding HOA collections (HB 1276).

- Standard and Poor's Rating
  - Kris and Ken reported that we had achieved a top rating on our bond.
- Eagle County Assessor's Abstract
  - Ken reported that EV's assessed valuation in the last period was down over 18%, with the expectation that it would go to 19% after appeals. Our 2013 budget reflects a 20% reduction in valuation.

- The good news is that real estate prices seem to be on the rebound.
- Casualty Insurance update
  - We increased our Computer Fraud and Funds Transfer Fraud limit to \$300,000, and will pay an increase in premium from \$888 to \$964.
  - We explored the idea of adding Excess Liability coverage with limits of \$1,000,000 to \$5,000,000, but found that the premiums were higher than expected. We concluded that our governmental immunity added a level of protection.
  - Our agent visited our water diversion structure and pipeline with Steve Barber. He is researching whether, and for how much, these facilities can be insured.
  - He also looked at the Entry Monuments for the Property Owners Association and will insure them under the EVMD policy, with the agreement between the entities that the EVMD will be responsible for insuring them. EV saves significantly with this move.



June 13, 2013

Mr. Jeff Layman, Community Manager  
Mr. Steve Barber, Superintendent of Parks and Golf Courses  
EagleVail Metropolitan District  
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**RE: EagleVail Parks and Playgrounds Master Plan - Board of Governor's Update (June 20, 2013)**

Dear Jeff and Steve:

This memorandum is to update the EagleVail Board of Governor's (EVBOG) regarding the EagleVail Parks and Playground Master Plan effort, at their regular scheduled meeting on June 20, 2013. Following is a highlight of status and progress of the effort:

- (1) As reported at the last Board Meeting May 16, 2013 EagleVail's GOCO grant application was not selected for an award. We discussed with the Board some of the feedback received from GOCO, and alternative approaches to parks improvements without the grant support. It was left for us to come back to the Board after further discussion amongst the volunteer Parks Committee.
- (2) You and I have met a few times since May 16 and we outlined a plan of action based on the current status as outlined in this memo.
- (3) We distributed the plan of action to the Parks Committee and received feedback and some comments as reflected in this memo.

Following is the plan of action and parks committee approach to parks improvements:

1. There is \$58,600 in the Park Improvements budget for 2013. These are deferred maintenance funds the Board elected to apply as 'matching funds' toward the grant at the recommendation of the Parks Committee. Since we did not get awarded the grant, the Parks Committee recommends applying these fund now, in 2013, and accomplish deferred maintenance items that address safety and existing park elements currently in need of improvement or replacement. The Committee feels important to address these issues in all parks and spend some additional resources on West Park, which was identified by neighboring residents in need of greatest improvement during the community process. The Parks Committee feels important to demonstrate to the community some change and improvements in the parks as a result of the initial effort to date and that their participation in the effort was / is worthwhile. With these points in mind, here is how we propose to spend the current funds available in the Park Improvements budget, through the summer of 2013:

**A. Safety Items:**

1. Swings/Seats/Chains/ Misc parts = \$2,500
  2. Tree removal in West Park = \$1,500
  3. Repairing asphalt paths @ Pavilion & West Parks = \$12,300
- Subtotal for safety items = **\$16,300**

**B. Replace Existing Items:**

1. New Benches/Tables = \$9,000
  2. New Pet Poop Stations = \$7,500
  3. Basketball goals/nets and stripping the courts in West Park= \$1,700
  4. Resurface West Park = \$24,100
- Subtotal for existing items = **\$42,300**

**GRAND TOTAL \$58,600\***

\*To be discussed with the Board in more detail.

2. Complete, finish and adopt the "Master Plan". The Parks Master Plan is 85% complete and most of the leg work has been done – mapping, site inventory, public process, and community survey are complete and the phasing / implementation matrix is partially complete. Zehren and Associates (Pedro) have spent the fee of 10k allocated with the effort to date, including the grant application. Since some of the effort went toward the grant writing, Pedro is proposing dedicating some of his own time to complete the Master Plan at no additional cost over the next 60 to 90 days serving in the capacity of a community volunteer who is a member of the Park's Committee. The goal is to conclude the Master Plan by early to mid-September of 2013.
3. Re-direct the Parks Improvement effort toward a future spring of 2014 GOCO Grant that focuses specifically on improving Pavilion Park significantly as our main community park and including elements that ranked high in our community survey and open house such as exercise based fitness elements, all ages equipment, and other emerging activities (slacklines, natural playscapes, etc). Conceptually, the Pavilion Park effort would re-design the area to move the toddler area to be contiguous to the main play area, improve the existing playground with new equipment, add a cluster of fitness oriented equipment and create new natural play areas. Part of the effort would address and study the location of the existing tennis courts and the future potential of the Golf Clubhouse to move down to the area near the tennis courts. As part of the effort Pedro would negotiate fees for design services for this work and to inform a 2014 grant application. These fees would be included in the Grant request at that time as part of the grant application, as is typical in similar efforts.

Under this plan the Parks Committee would spend approximately 6 months between Sept 2013 and March 2014 rallying support and as much in kind volunteer, materials, and services toward the spring of 2014 Grant application. Our application this year was short on specific details ( a detailed design plan ) and on in-kind matches from organizations within the community. It was a bit of a rushed effort...and we are confident that with more time and armed with the lessons learned to date, we have a better chance of success if we re-apply next year.

On behalf of the Parks Committee I look forward to discussing these topics with the Board at the June 20, 2013 meeting.

Sincerely,



Pedro Campos, RLA / ASLA  
Landscape Architect & Land Planner



**Z E H R E N** AND ASSOCIATES, INC.  
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**Fundraiser Revenue Share Agreement**

Susanna Morgan

**Issue**

The EagleVail Swimming Pool has been approached by a Homestake Peak parent and EagleVail resident with a request to select a day this summer and split the daily fee revenue, half of which will go towards HPS. EagleVail Pool currently has no official policy for fundraising events; staff is seeking review and guidance of a written policy.

**Background**

Western Eagle County Metro District currently provides a 50/50 split with the schools in Edwards, Eagle, and Gypsum for designated events. WECMRD requires a minimum of 50 participants at each revenue split event.

**Discussion**

The aim of this policy is to provide a formal process for EagleVail community entities to partner with the EagleVail Swimming Pool for revenue generating events.

**Fiscal Impact**

On an average weekday, the EagleVail Pool sees approximately 40 drop-in daily swimmers. Advertising within the fundraising community could bring in enough swimmers to increase the daily revenue over that of an average day while exposing our community to potential future pass holders.

**Recommendation**

Approve a draft donation policy in which the details of a 50/50 revenue split event are outlined.



## **EagleVail Swimming Pool Fundraiser 50/50 Revenue Split**

Each swim season the EagleVail Swimming Pool may grant 50/50 revenue split events to EagleVail community members or entities for the purpose of fundraising.

For a period of time determined by the Swimming Pool Manager, 50% of revenue generated by daily drop in fees will be donated to the requesting party.

- Revenue splitting events will not be granted for Fridays, Saturdays, or Sundays.
- The requesting party is responsible for advertising the revenue split event.
- Each event will be capped at a pre-determined number of participants to ensure proper staff coverage.
- The EagleVail Swimming Pool Manager will select or approve the date and times of the event.
- A minimum of 14 days notice will be given in the event of cancellation on the part of the requester.
- An attempt to re-schedule will be made in the event of inclement weather, if schedule permits.
- Each fundraiser is subject to approval by the EagleVail Swimming Pool Manager and the EagleVail Community Manager



**Proposed Amendment to the BOG Policies, Procedures & Rules of Conduct**

Jeff Layman  
Kris O'Neill

**Issue**

It has come to staff's attention that the meaning of 'Family Pool Pass' is not included in the recently approved BOG Policies, Procedures & Rules of Conduct.

**Background**

The pool staff issues Family Passes with the understanding that a 'Family' is described as 'All members of a family living in the same household'.

**Discussion**

Staff is asking for direction on whether or not this applies to Board Members and employees that are given a Family Pass each season they are either on the Board or are employed.

**Recommendation:**

Staff recommends approval of this measure.

**Suggested Motion:**

"I move to approve the suggested amendment to the BOG Policies, Procedures & Rules of Conduct, with minor grammatical corrections, (as presented)(with the following changes)".

**EAGLEVAIL  
BOARD OF GOVERNORS**

**POLICIES, PROCEDURES AND  
RULES OF CONDUCT**

(Adopted April 2013)

## **TABLE OF CONTENTS**

<b>INTRODUCTION .....</b>	<b>1</b>
<b>ORIENTATION OF NEW BOARD MEMBERS .....</b>	<b>1</b>
<b>FIDUCIARY DUTY.....</b>	<b>1</b>
<b>BOARD MEETINGS.....</b>	<b>3</b>
<b>CONFLICTS OF INTEREST.....</b>	<b>4</b>
<b>ACCEPTANCE OF GIFTS.....</b>	<b>5</b>
<b>COMMUNITY MANAGER – APPOINTMENT, ASSIGNMENT OF DUTIES, GENERAL RESPONSIBILITIES TO BOARD.....</b>	<b>6</b>
<b>COMMUNITY MANAGER – GENERAL RESPONSIBILITIES TO THE BOARD.....</b>	<b>6</b>
<b>BOARD/EMPLOYEE RELATIONSHIPS.....</b>	<b>7</b>
<b>PUBLIC IMAGE AND PRESS RELATIONS.....</b>	<b>7</b>
<b>REVIEW AND APPROVAL OF DISTRICT EXPENDITURES .....</b>	<b>7</b>
<b>PROGRAM AND FACILITY USE FEE STRUCTURES.....</b>	<b>8</b>
<b>FACILITY USAGE BY BOARD MEMBERS.....</b>	<b>8</b>
<b>GENERAL GUIDELINES.....</b>	<b>10</b>
<b>AMENDING THE MANUAL OF POLICIES, PROCEDURES AND RULES OF CONDUCT.....</b>	<b>10</b>

# **EAGLEVAIL BOARD OF GOVERNORS**

## **Policies, Procedures and Rules of Conduct**

### **Introduction**

The EagleVail Board of Governors was formed in August of 2009 by the EagleVail Metropolitan District Board and the EagleVail Property Owners Association Board. In March 2013, the Board added an eleventh member to represent the business community. It is governed by an elected eleven-member Board of Directors ("Board") made up of the five members from the Metropolitan District Board, the five members of the Property Owners Association Board and one member from the Business Association Board. This document is a manual of policies, procedures and rules of conduct for the EagleVail Board of Governors, and has been established pursuant to Board resolution, state law and/or precedents which have guided the District to this date. In addition to the matters addressed in this manual, each Director has an obligation to become familiar with and abide by the District By-Laws, which by this reference are incorporated into this manual.

### **Orientation of New Board Members**

The Board and Community Manager will develop and maintain an effective orientation and training program for new Board members, including Board orientation sessions, distribution of pertinent literature and materials, and tours. Board Members are encouraged to read the By-Laws of the District and the Board Member Manual developed by the Special District Association of Colorado. Board Members are also encouraged to read the Association's Governing Documents.

### **Fiduciary Duty**

A Director has a fiduciary obligation to the Community. This obligation does not extend to each individual resident of the Community, but rather to the Community itself. As a fiduciary, the Director has the duty to exercise the utmost good faith, business sense and astuteness on behalf of the Community, and is prohibited from taking personal advantage of a situation to benefit for him- or herself or prejudice the Community.

Since the Board is elected at large, each Board member is responsible to residents throughout the entire Community, and no special consideration shall be shown by a Director toward any specific program, special interest or geographic area within the Community boundaries. In the event the Board is faced with a decision that might negatively impact a relatively small number of residents, but favorably impact the broad majority of residents, the Board shall balance the needs of the majority with the impact on the minority. The Board shall conduct its affairs in a manner that wins public respect and support for the

Community and guarantees its integrity to the community. Each Director shall be ready to listen to criticism and quick to discern and remedy situations that require correction.

### **Board responsibilities**

The role of the Board of Governors is to provide strategic vision and effective governance for the Community of EagleVail and direction to the Community Manager.

Both the EVMD and EVPOA Boards have missions that are complementary to one another. The EVMD

- **“seeks to enhance quality of life and property values by providing the most unique and comprehensive recreational experience possible for EagleVail residents and the public, ultimately creating the most desirable family neighborhood in the Valley”,**

while the EVPOA provides

- **“property owners of EagleVail, Colorado, with a pleasant and safe community, while protecting the value of their properties. Our mission will primarily be accomplished through the fair and equitable enforcement of the covenants, rules and regulations.”**

**And the EVBA strives to:**

- **“to enhance, improve, maintain, and promote the commercial activities of the defined EagleVail Business district. This mission is to further support and enhance the Residential Community of EagleVail and the EagleVail Metropolitan District”**

Together, the boards collaborate via the joint board of governors

- **“to make EagleVail the best community in which to live, work & play”.**

The Board of Governors is also responsible to approve staff and committee recommendations that are above and beyond approved budgets.

### **Individual Board members responsibilities include**

- Enforce the documents
- Establish sound fiscal policies and ensure staff & partners maintain accurate records
- Work with staff, partners & committees to develop a workable budget, keeping in mind the needs, requirements and expectations of the community
- Establish, publicize, and enforce rules and penalties
- Authorize legal action against owners who do not comply with the rules
- Appoint committees and delegate authority to them
- Approve staff recommendations regarding an attorney, an auditor, insurance agent and other professionals for the community
- Attend and participate at meetings

Metropolitan District Board Members are restricted in their communications as a group outside of board meetings per state law. Three or more members cannot communicate outside of publicly

noticed meetings, commonly known as 'sunshine laws'. This includes 'reply all' email among Board communications.

### **Staff responsibilities**

Staff's role is to oversee the daily operations of the Community, including EVMD assets and POA code enforcement (expand as needed). Staff is to work with and oversee all committees and to work with all partners (accounting, legal, marketing) and to manage local stakeholder relationships including but not limited to Business Center, Eagle County, etc. Staff members report to Community Manager.

### **Committee responsibilities**

Committees are formed as task forces for a specific project or focus, i.e., parks, pool, golf, etc. It is the responsibility of the committee to drill down and research the specific points of the task and to present a committee recommendation to either staff or board. The work of committees is a highly regarded part of the governing work of EagleVail and thus is considered a top level consideration when staff or board are considering a decision. Committees report to Community Manager.

### **Board Meetings**

A Director shall devote his/her personal attention to matters of the District, Association and/or Board of Governors and is required to attend Board meetings. Telephonic attendance is acceptable provided the Director is able to hear and be heard. Any absences shall be noted and excused (where appropriate) in the Board meeting minutes.

The Board of Governors desires to conduct efficient and professional board meetings. Members of the Board are encouraged to be respectful to other members, staff, meeting participants, those in both the live and TV audience and the citizens of EagleVail. To that end, board members will observe the following courtesies:

- The Board chair will call meeting agenda items for discussion.
- Members will wait to be recognized by the chair before speaking.
- Obtain the floor by waiting for their turn during 'round robin' discussions and/or raising their hand to be recognized.
- Board members will be selected for discussion in a random order.
- The chair will recognize each member by name.
- During 'round robin' discussions, the chair will take care to recognize all members who wish to speak.
- A member who has been recognized and has finished speaking will yield the floor by nodding to the chair or by saying 'thank you'.
- Members will not speak twice on the same issue until other members wishing to speak have spoken once.
- Board members will have three (3) minutes per discussion topic and one (1) minute of rebuttal time.
- Board members will respect the speaker by limiting 'off-line' conversations or removing them to another room.



- Conference call capability will be available to board members to participate in all meetings; all rules apply to conference call attendees.
- Members will yield the floor when directed by the chair or called to order by another member. If the member wishes to continue speaking, the chair will put that question to a vote for other members to decide whether or not the member will be allowed to do so.
- Eating will not be allowed during the televised meetings; dinner breaks will be scheduled on longer meetings.

Proper public notice of Board Meetings shall be posted in accordance with Colorado statutes, as follows:

Three-Day Notice – Notice of the time and place of regular or special meetings shall be posted in at least three public places within the boundaries of the District and in the office of the County Clerk and Recorder at least three days prior to the Board meeting.

Twenty-Four Hour Notice – In addition to the three-day notice, notice of any meeting of a quorum of the Board at which public business will be discussed shall be posted in a designated public place within the District no less than 24 hours prior to the meeting, which notice shall include specific agenda information, if possible.

### **Conflicts of Interest**

A Director shall disqualify him- or herself from voting on an issue in which he/she has a conflict of interest, unless the conflict has been disclosed, and then only to vote in order to establish a quorum. A failure to disclose a conflict of interest occurs if a Director exercises any substantial discretionary function in connection with a government contract without having given at least 72 hours actual advance written notice to the Colorado Secretary of State and the District Board. A potential conflict of interest exists when a Director is an executive officer, or owns or controls directly or indirectly a substantial interest in any nongovernmental entity participating in a transaction with the District.

Further, a Director shall not 1) disclose or use confidential information acquired in the course of District duties to further his/her financial interest; 2) accept gifts of substantial value or economic benefit which would tend to improperly influence a 'reasonable person' to depart from faithful, impartial discharge of his/her public duties; 3) engage in a substantial financial transaction for his/her private business purposes with a person whom he/she inspects or supervises in the course of his/her Board duties; 4) perform an official act directly or substantially affecting, to its economic benefit, a business or other undertaking in which such Director either has a substantial financial interest or is engaged as counsel, consultant, representative or agent; or 5) be interested in any contract made in such Director's official capacity or by any body, agency or board of which such Director is a member or employee. Each Director should be aware that violation of the five prohibitions

stated above is a criminal misdemeanor under Colorado statutes and could result in prosecution.

The following scenarios are acceptable and are not conflicts of interest; however, each situation must be carefully scrutinized for legal compliance purposes. Before a Director takes action which may involve a potential conflict of interest, the Director and Board shall consider whether such action might have the appearance of impropriety, along with all legal and policy implications.

- 1) A Director holding a minority interest in a corporation contracting with the Metropolitan District or the Property Owners Association is not considered “interested” in such contract;
- 2) Contracts in which the Director has disclosed a personal interest and has not voted thereon; and
- 3) A Director may vote, notwithstanding any other prohibition, if participation is necessary to obtain a quorum or otherwise enable the Board to act, and if the Director complies with voluntary disclosure procedures.

In addition to the acts mentioned above, a Director shall not 1) acquire or hold an interest in any business or undertaking which he/she has reason to believe may be directly and substantially affected to its economic benefit by action taken by the Board over which he/she has substantial authority; 2) within six months following termination of his/her office obtain employment in which he/she will take direct advantage, unavailable to others, of matters with which he/she was directly involved during his/her term of office; or 3) perform an act on behalf of the Board which will directly or substantially affect a business or undertaking to its economic detriment when he/she has a substantial financial interest in a competing firm or undertaking.

In addition to the above limitations, no Director shall perform compensated service for the Board, except under extremely unusual or emergency circumstances. If extremely unusual or emergency circumstances occur, a Director may provide compensated services for the Board only after receiving approval from the Board of Governors by majority vote, and only after the publication of a “Potential Conflict of Interest” Notice in accordance with the requirements of Colorado law. Any Director proposing to provide compensated service under extremely unusual or emergency circumstances must abstain from any vote on the matter by the Board of Governors.

### **Acceptance of Gifts**

A Director shall not accept gifts or favors from vendors, suppliers or other persons which might be construed to create a conflict of interest. Additionally, a Director shall not ask for nor accept gifts, favors or services from the Community or from any staff member unless such gifts, favors or services are generally offered to every Director.

### **Community Manager(s) – Appointment, Assignment of Duties, General Responsibilities to Board**

The Board has the express responsibility to appoint a professional administrator to serve as the Community Manager(s), and to review his/her performance annually, determining annual compensation, fringe benefits, etc., at that time.

The Community Manager(s) shall 1) plan, organize and administer quality programs in the area of recreation activities, operation and maintenance of facilities and grounds, public relations, and all related Community functions and services; 2) promulgate innovative ideas for Board consideration and at all times utilize initiative; 3) select, train, supervise and direct activities of all subordinate District employees; 4) submit recommendations to the Board on all items requiring Board action; 5) submit complete, accurate reports and data to the Board as instruments to assist the Board in decision-making; 6) carry out assigned duties as prescribed by the Board, and at the Board's discretion to act on behalf of the Board and Community; 7) prepare, explain and submit the annual budget to the Board, and upon Board approval administer, control and balance the budget and provide regular financial reporting to the Board; 8) maintain effective channels of communication with the Board so each Director will be apprised of pertinent Community activities; 9) manage all Community activities with integrity, high ethics, and in a manner which will produce the most favorable benefits to the Community and its residents; 10) represent the Board in all matters concerning the employees; and 11) prepare agenda items and all supporting documents for Board consideration at meetings and study sessions.

### **Community Manager(s) – General Responsibilities to the Board**

Each Director and the Board as a whole shall with respect to the Community Manager(s) 1) keep in proper perspective the appropriate Board/Community Manager relationship; 2) provide necessary policy decisions for the administration of the Community and to allow the Community Manager(s) to uniformly carry out such policies; 3) carefully analyze recommendations made by the professional staff, through the Community Manager(s), based upon factual data, staff expertise, community needs, and enhancement of the Community as a whole; 4) encourage initiative and the creation of innovative ideas on the part of administration for Board consideration; 5) review at least annually the performance of the Community Manager(s) in managing the Community and to determine his/her compensation; and 6) provide constructive criticism when necessary regarding the overall management of the Community.

Individual Director/Community Manager communication is encouraged; however, because the Board functions as a unit, individual instruction shall not be directed by a single Director except as related to specific assignment as authorized by Board action. In such situations, any memorandum or correspondence pertaining to Board matters initiated by any Director to the Community Manager(s) shall be copied to each Director.

The Board has the responsibility for hiring and terminating the Community Manager(s) and for establishing his/her compensation. The Board may appoint an interim Community Manager.

### **Board/Employee Relationships**

The Board also maintains certain aspects of management of employees, as follows:

- 1) Annually or as needed, the Community Manager(s) shall present a proposal for budget considerations pertaining to proposed modifications in salary plans, fringe benefits and working conditions. The Board will then establish compensation standards for the ensuing year.
- 2) Board members are encouraged to communicate with employees; however, supervision, direction, instructions, requests and reprimands of any employee must be handled directly through the office of the Community Manager(s).

### **Public Image and Press Relations**

Board members' actions and comments are a reflection on the District, Association and/or Board of Governors and Directors shall use discretion when discussing EagleVail business with the news media concerning items either prior to public Board meeting discussion, after public Board discussion and decision, and personal opinion. Comments to the press and public must be factual. Directors in general must speak for themselves unless authorized to speak for others. If a Director speaks to a reporter, he/she is speaking as an individual and is to make that known to the reporter. A Director is prohibited from making promises which would be binding on the Board, District or Association. If a Director acts inappropriately or there is a personal issue which may affect the Board, the District or the Association, it shall be discussed immediately with the Chairman. Information for Board members which is marked confidential is not available to the public. All information discussed regarding personnel, legal matters or contractual issues are to be kept private until the Board makes them available at a Board meeting.

### **Review and Approval of District and Association Expenditures**

The Board has established the following criteria for the payment of bills. The staff shall review all bills and if they meet the established criteria, shall pay them in a timely fashion, taking advantage of early payment discounts when available and financially justified. The following criteria must be met prior to payment:

- 1) The expenditure must be within the budget appropriation for that item or type of item;
- 2) The expenditure must be for a governmental or public purpose (although the expenditure may also benefit a private purpose or entity);
- 3) The expenditure must be documented in such a manner that the Board can determine the amount, nature and purpose of payment and to whom payment should be made; and

- 4) The expenditure must be for goods or services actually received or performed for a Board-approved purpose.

In the event a major emergency relating to District or Association facility or function arises which threatens the operation of such facility or function and the Board has not theretofore approved the expenditure necessary to repair or continue the facility or function, the staff shall poll Board members for approval of such expenditures. If, due to time constraints or inability to contact Board members, the Community Manager deems it necessary to correct the emergency situation without prior Board approval, the staff shall authorize such repairs or services as are necessary, pay the charges in accordance herewith, and advise the Board as soon as practicable.

#### **Program and Facility Use Fee Structures**

The staff is responsible for establishing a fee structure for all recreational programs and use of District facilities. Prior to preparation of the annual budget, the staff and Board shall discuss the philosophies and goals which must be set for the coming year's fees and charges. As a result of this study, a proposed fee schedule for the coming year will be prepared and submitted to the Board, along with the proposed budget, for approval, thus enabling the Board to establish the various revenue requirements for programming areas and the facilities. Staff, prior to making recommendations to the Board, will not have made any disclosures to any group or organization prior to the recommendation being presented to the Board. Board members will be afforded the opportunity to consider the fee recommendations first at a study session prior to consideration at a public meeting.

It is the responsibility of staff to present to the Board accurate costs figures per activity, income projections, and to justify the existence of each program. The Board's philosophy is that most activities must be self-supporting, including both direct and indirect operations costs, though there may be exceptions to this policy.

Included in the analysis submitted to the Board shall be a recapitulation of the immediate past season's historical profile relating to program popularity, financial disposition, etc. Additionally, survey information of other area programming shall be supplied, if applicable. Fee structure recommendations shall normally be submitted to the Board as a package, including all general programs by major category.

#### **Facility Usage by Board Members**

Board members are entitled to and encouraged to utilize and become aware of District facilities; however, a Director shall not take undue advantage of any complimentary usage policies. Each year while in service to and in good standing with EagleVail Board of Governors, a Board member shall be entitled to complimentary golf on the EagleVail Golf Course subject to the following regulations:

- All Board Member complimentary play will be subject to the same restrictions as apply to homeowner pass play for that particular year.
- Complimentary Board play is for Board Members and their spouses or “designated other” (“designated other” shall be defined as one other individual accompanying the Board Member in the same cart on the day of play). In addition, a Board Member may be entitled to one complimentary foursome per week and must accompany the foursome during play.
- Any unused complimentary play entitlement within a weekly period described above shall not carryover or accumulate to future weeks. A week shall be defined starting Monday and ending Sunday.

In addition to the above, each Board Member shall be entitled to a Family Pool Pass\* and outgoing Board Members in good standing, upon completion of their service on the Board, shall be entitled to a complimentary one year resident individual golf pass including cart pass or swim club pass for each year served on the Board of Governors.

\*A Family Pool Pass covers all members of a family living in the same household.



### **General Guidelines**

The following guidelines are meant to assist the Director in furthering the mission and goals of the District:

<b>DON'T</b>	<b>DO</b>
Phone staff members at home.	Phone staff at home if emergency.
Wait until a Board meeting to communicate a problem.	Phone the District Manager immediately so problems may be addressed in a timely manner.
Micromanage the District.	Go through chain of command. Be a helpmate to staff.
Wait until Board meeting to read Board packet.	Come to Board meeting fully prepared to discuss issues on the agenda.
Be headstrong and not listen to other points of view.	Approach issues with an open mind until all information is received.
Assume your idea, comment, etc. is bad.	Express yourself; your comment may give rise to a great discovery.
Make promises to the public that you are not sure you can keep. Available dollars may preclude keeping promises.	Convey only factual information to the public on behalf of the District.
Individually request a report to be done by staff.	Discuss the information you need with the District Manager or Chairman, or bring request to a Board meeting for Board input.
Bad-mouth a Board decision.	Live with and support Board decision once it has been made.
Criticize or correct staff in public.	Offer criticism and comments in private and through the chain of command.

### **Amending the Manual of Policies, Procedures and Rules of Conduct**

It will be desirable from time to time to amend or augment this document to reflect certain changes or additions in District and/or Association policy. The procedure for changes to this Manual shall be that, at a public meeting of the Board, certain action will be taken and identified by the Board as a policy change or new procedure. By the next public meeting, the Directors shall have for their review a written policy statement which can then be adopted at the public meeting for immediate inclusion in this manual.





**ECO Trails Funding Request**

Jeff Layman

**Issue**

Should EV provide funding for the current recreation trail to be constructed from Avon Road to Post Boulevard? And if so, how much?

**Background**

Ellie Caryl, Eagle County's Trails Coordinator, presented her request at our May BOG regular meeting for a \$50,000 contribution. The board directed staff to identify line items in the budget where savings may be present, or in which some discretionary funds may be available.

**Discussion**

We have reviewed the budget and have identified these line items where some savings may be possible for this purpose. The amount noted is the budgeted total for 2013. The board could choose to re-direct these funds:

- POA        \$9,500        Forest Service Trail: This amount was allocated for survey work and initial trail building efforts to extend the EV Trail. The USFS is pre-occupied with many other projects at this point and has not yet committed to working on this in 2013. We will try to confirm their intentions and have a report in time for the June 20 meeting.
- POA        \$13,000 Master Planning: Although planning appears to be heating up, I do not anticipate spending this entire amount in 2013.
- POA        \$9,000        Advertising/Marketing: Most advertising and marketing for the POA is paid for from the POA contribution to the EVMD budget. There appears that there should be some savings available here.
- POA        \$5,000        Repair/Maintenance—Signs. In that we are currently replacing our street and regulatory signs using 5A money, we anticipate that this entire amount will be available.
- EVMD       \$14,000 Contingency: This comes down to what the board is willing live with in this line item.
- EVMD       \$17,000 Director's Discretionary: Ditto the contingency, above.
- EVMD       \$4,800        Consulting: It is not likely that we'll spend this entire amount in 2013, however, one project could potentially require this entire amount.

In addition, the EVMD has significant reserves available should the board wish to make this contribution. If such a contribution is warranted, the board would be required to do a budget amendment.

**Fiscal Impact**

EagleVail did not budget for this expenditure in 2013. Granting this project is entirely discretionary on the part of the board. It may contribute as much or as little as desired.

**Recommendation**

In that many multi-family EagleVail properties will be served by this trail, that pedestrian access is proven to be important in building a sense of community, and that trails have consistently been valued by EV homeowners and residents, a contribution of some amount is recommended. As noted above, the amount should be determined by board members after deliberation.



MEMORANDUM

To: EagleVail Metro Joint Board of Governors

From: Ken Marchetti

Date: May 30, 2013

Subject: Insurance Coverage for Entry Monuments

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The entry monuments have historically been insured by the POA but the Metro District can insure them more cost effectively. In order to do that we need documentation that the Metro District is to insure the monuments and would like to do that through a Joint Board resolution directing our insurance company to insure the monuments through the Metro District's policy.

Thank you.

Table 1. The mean (SD) age, height, weight, and body mass index (BMI) of the participants in each of the three groups

Measure	Control group	Low-intensity group	High-intensity group
Age (years)	16.1 (0.4)	16.1 (0.4)	16.1 (0.4)
Height (cm)	168.1 (6.1)	168.1 (6.1)	168.1 (6.1)
Weight (kg)	60.1 (10.1)	60.1 (10.1)	60.1 (10.1)
BMI (kg m <sup>-2</sup> )	20.8 (2.8)	20.8 (2.8)	20.8 (2.8)

control group. The low-intensity group performed the same tasks as the control group, but at a lower intensity. The high-intensity group performed the same tasks as the control group, but at a higher intensity. The results of the study showed that the high-intensity group had significantly higher levels of physical activity than the control group and the low-intensity group.

The results of the study also showed that the high-intensity group had significantly higher levels of energy expenditure than the control group and the low-intensity group. This suggests that the high-intensity group was able to burn more calories than the other two groups.

The study also found that the high-intensity group had significantly higher levels of heart rate than the control group and the low-intensity group. This indicates that the high-intensity group was working harder than the other two groups.

In conclusion, the study found that the high-intensity group had significantly higher levels of physical activity, energy expenditure, and heart rate than the control group and the low-intensity group. This suggests that the high-intensity group was able to burn more calories and work harder than the other two groups.

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**Manager's Report**

Jeff Layman

**Flood Plain Project**

The Notice of Award will be sent to Schofield Excavation for the amount of \$162,268.50. The project will begin on or about October 1 with any follow up landscaping to be completed by April 1, 2014. Revised mapping and FEMA approval is anticipated by Spring/Summer 2014. Steve Barber and I are working closely with Greg to safeguard EagleVail's interests.

**Stone Creek Sidewalk/Drainage Project**

At the BoCC meeting this week, the commissioners decided to approve an additional \$17,500 from the CIP fund for the Stone Creek sidewalk. We had requested an additional \$35K. We had previously received a grant of \$25K, so we have a total of \$42,500 approved for this project. Eagle County's intent is to pay 50% up to the \$42,500. If the projects actual cost is less than \$85K, then EC will contribute 50% of the lesser amount.

I haven't had time to fully digest this information, but it's apparent that EV will be required, under this scenario to kick in some additional funding. We currently have \$25,000 allocated this year. At the same time, we don't have a final engineer's estimate on the total cost of the project, much less construction bids.

I anticipate bringing this to the board at the July meeting. I believe there will still be sufficient time for construction in 2013, should we choose to move forward.

**Pond Use Management**

We were aware that the pond at the Pavilion had become a popular place for training folks in kayaking. This year, we had some requests to use the pond for training raft guides and for stand up paddling instruction. Since this is an EagleVail asset that apparently has some value, and we're concerned about the impacts of these activities on our wedding business, we're seeking to understand the pond's actual use. We've also put a very modest fee on those who use the pond for commercial purposes and asked to be an "additional insured" on the provider's policy. We have also been forthright with these enterprises that we will probably charge a higher fee, based on actual use next summer. Debbie has been instrumental in tracking use and communicating with the businesses.

**Post Boulevard/US 6 Roundabout**

Avon/Traer Creek will not be treating the weeds or providing any enhanced landscaping in this roundabout until all is signed, sealed and delivered on the lawsuit settlement. Steve Barber will arrange for minimal work here to keep the area from being overgrown.

**Design Amenities Committee**

As you've probably seen, the Stone Creek Monuments are under construction. Not sure on the completion date at this time. Steve Barber is working on executing the landscape plan at all of the minor monuments.

**Eagle County Striping**

Eagle County will be striping EagleVail's roads in mid June. I've learned that we're scheduled for an asphalt overlay in about four years.

**Committees**

Committees are still a vital part of getting things done in EagleVail. However, it seems to be getting a little more difficult to recruit committee members. If you've got any ideas on who might be good for a year or two of helping out, let me know.

**Events**

The "Par 3 Social" was deemed a success when some 80 of our neighbors participated in playing a round and/or eating a hot dog and listening to live music. We had several compliments.

Our Community Garage Sale day was hopping last weekend.

We're still planning to have our "Community Picnic" at the Tennis Courts. We'll have music, food, games and a Pickleball demonstration.

## **EagleVail Golf Update**

### **June 20<sup>th</sup>, 2013**

#### **Pinnacle Pass Sales**

I want to update the BOD on our progress thus far for season pass sales. To date we have sold 141 Individual Pinnacle Passes, 4 juniors and 1 family. Total pass sales revenue thus far should show \$162,197, a decrease of \$7000 from last year. We budgeted \$180K, hoping for an increase in pass sales in 2013 but I'm afraid we will not reach that goal. Our focus will shift to selling 10-punch cards and increasing daily rounds to make up the deficit in the pass sales.

#### **Marketing/Advertising**

Since the major Pass Sales push is finished and most of our magazine & other print ads are planned and purchased, we will be focusing on less expensive and more direct advertising through our social media pages and email blasts to promote our events and promotions through the peak season.

#### **Food & Beverage**

The F&B operation is really coming together nicely. Aside from Eddie Schoenbein and Vinny Cisneros, our entire staff is new. While the training will require more time to get started, we are excited to make some changes and have all the staff trained to the new processes and efficiencies. We have made some menu changes at the main restaurant and also at Hole 11. The quality will be as good or better than last year and we are always looking for ways to manage the food cost as best we can. We are planning some great new weekend and evening events and plan to market more proactively to the community for families and non-golfers to come and enjoy our food. Sunday brunch and Bloody-Mary Bar will kick it off later in May and we will expand from there as business dictates.

#### **Group Sales**

This season I rearranged staff assignments and have Chris Gallegos working solely on promoting our group sales and improving relationships with local hotel concierges, sales teams and destination management companies. He has done a fantastic job of growing our network and inviting new business. To date we have 808 group rounds booked that is nearly 2/3's of the total group rounds played in 2012. Any increase in group rounds played will surely help our merchandise and F&B revenues as well as increasing our \$/round average and offsetting the decrease in passes sold this year.

#### **Hole 11 Capital Projects**

I have received 2 bids for the dumpster enclosure, both of which are more than we have budgeted. I will be working with the contractors to examine the costs associated and either revise the plan or return to the BOD for guidance. I plan to schedule the construction for after Labor Day as business slows down and will update the Board before we start construction.

**EagleVail Golf Update**  
**June 20<sup>th</sup>, 2013**

**Summer Programs**

I recently completed teaching the first week of The First Tee programming with 25 junior golfers. With the change from the Youth Foundation to the First Tee of Denver, we have suffered in participation. I will be working with TFT Denver and the local Golf Pros to rebuild the participation and hope for more kids for the July 15-19 session. We also just finished the CMC Beginning Golf Class with 12 adults and hopefully new EagleVail Golfers! We have expanded our Get Golf Ready offering this season and have already had 10 people finish the GGR class. It is a major goal of ours to increase the number of new golfers at EagleVail this year and we will be proactive in our efforts to fill all of our group classes. We will begin offering a Beginners League at the Par 3 as well as some other social golf opportunities there this summer.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Ben Welsh', written in a cursive style.

Ben Welsh



## **Administrative Staff**

Manager's Report  
June 20, 2013

### **POA Update:**

- The late statements for the 2013 dues that were not paid by May 31, 2013 were sent out at the beginning of June 2013. Another \$45,104.62 was collected in May and the first part of June.
- The letters regarding the amnesty program have been sent out and there has been one homeowner that has taken advantage of it so far. I will have a complete report on this in my next board report.

### **Other Administrative Business:**

- The HPS Community Service Day was canceled because of weather. We are going to try again next year.
- The next community event that is scheduled is the 'EV Afternoon/Moonlight Swim' at the EagleVail Swimming Pool on June 23, 2013 6:00pm-10:00pm with live music from 6-8pm.
- The 'Par 3 Social' on June 2, 2013 went well. There were around 50 people that played golf and the kids had a great time with the games that were provided by Ben Welsh.
- I just want to remind everyone that there will be no work sessions held until September 5, 2013. This Regular Meeting on June 20, 2013 will be held at Homestake Peak School in the auditorium. The Regular Meetings in July and August as well as the September Work Session and Regular Meeting will be held at the Pavilion.

Our next meeting will be the Regular Meeting on July 18, 2013 at 4:30pm at the **EagleVail Pavilion**.

Respectfully,

Kris O'Neill

Administrative Manager

## **EagleVail Swimming Pool June 2013 Board Update**

The summer has been in full swing for a few weeks now and the pool is bustling with happy activity!

-Swim Team has begun for the season with the first swim meet hosted by the EagleVail Swimming Pool on the morning of June 21<sup>st</sup>.

-Swim Lessons started on June 11<sup>th</sup> with a great group of preschoolers and a busy class of 2 year olds!

-The EagleVail Pool staff hosted a free water safety class for kids and presentation for parents with 8 preschoolers and 6 school aged kids joining in even though the weather was chilly.

-Propane heaters have been added to the pool shelter area for chilly evenings and moonlight swims.

-New basketball hoop in the lap pool.

### **Programs and Events to look forward to:**

- **June 23<sup>rd</sup> Community Night/Moonlight Swim with live music**
- **August 4<sup>th</sup> Old Fashioned Carnival**
- **Baby swim classes FREE to EV residents**
- **2 Water Safety Programs**
- **June 29, Bike Safety Activity with EC Sheriff's Office / Pedal Power**
- **Adult Coached Lap Swim 6 days per week!**
- **Group and Private Swimming Lessons**
- **Water Aerobics**
- **Yoga on the Yard**
- **Swim Team**
- **Family Nights**
- **Moonlight Swims**

**Stay tuned, we are currently discussing additional special events with EV businesses.**

### **Sales May 17-June 11:**

Passes: 79- \$26,225

Punch Passes: 154 - \$11,810

Lessons: 18- \$1,490

Rentals: \$506

Food and Bev: \$1,218

Total Pool Revenue: \$45,580.97

### **Marketing:**

We have been increasing our use of Facebook with an actively managed swimming pool page. Please "like" us on facebook and look for upcoming events too!

# **EagleVail Golf Courses & Parks**

## **Management Report**

June 13, 2013

### **Golf Courses**

- Both courses are in good condition and continue to improve on a daily basis. There are still a few areas in the draw where the grass hasn't quite recovered from winter. These areas should be back to normal by the end of this month.
- We have reached the point in the season when we devote most of our resources to maintaining the golf courses and less on projects. However, there are a few items that we will be working on throughout the summer like cleaning up the wood pile behind #16 green, repainting signs/bridges, planting/cleaning flower beds, and cleaning out Stone Creek. We will also be working on many detail items throughout the summer.

### **Park & Rec**

- The parks and fields are in good condition and continue to improve on a daily basis.
- We continue to mow and trim all the turf on a regular basis.
- All the irrigation in West Park, Ptarmigan Park, Coyote Park, and Trout Pond Park are currently on water restriction imposed by ERWSD. The grass in these parks is irrigated 3 days per week.

### **Capital Equipment**

- 2013 Capital Equipment items have been purchased and are in use at this time. The new equipment has allowed us to increase productivity and improve the quality of our golf courses and athletic fields. I would like to thank the board for their efforts in providing the necessary equipment for us to do our job.

### **Water/Spring Run-Off (see attachments)**

- What a difference a year makes. If you recall last year we experienced our driest May on record, just 1.5" of moisture. This year we recorded closer to 3" of moisture during the same period. We are certainly in much better shape going into summer than we were last year.
- Current stream flows in the Eagle River and Stone Creek are slightly above normal, about 110% of average. We continue to monitor the waterways throughout the community on a daily basis.
- At this time we are still in moderate drought conditions or a D1 category drought.
- It's still too early to predict what this summer will be like, but we will be ready for whatever happens...

### **Staffing**

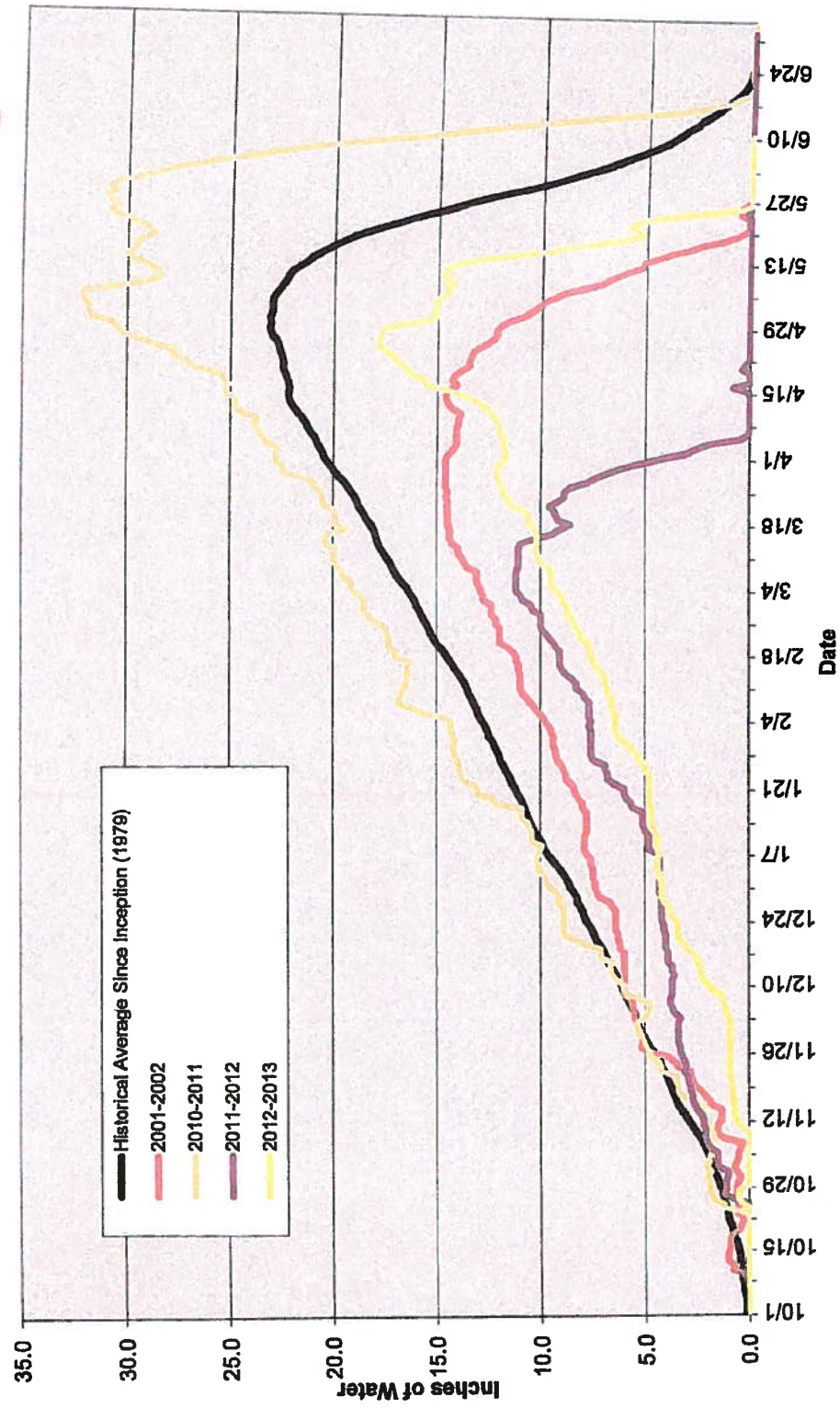
- I am very pleased with the staff this year. Our employees do a fantastic job and it shows in the product we provide for our guests and community. We are very fortunate to have very little turnover from year to year.

We continually strive to provide our community and guests with the best recreational experience possible. I look forward to seeing everyone at the next board meeting. If you have any questions or concerns please feel free to contact me at your convenience.

Steven H. Barber  
Superintendent of Golf Courses & Parks



# 2012-2013 Snow Water Equivalent at Vail Mountain June 10, 2013

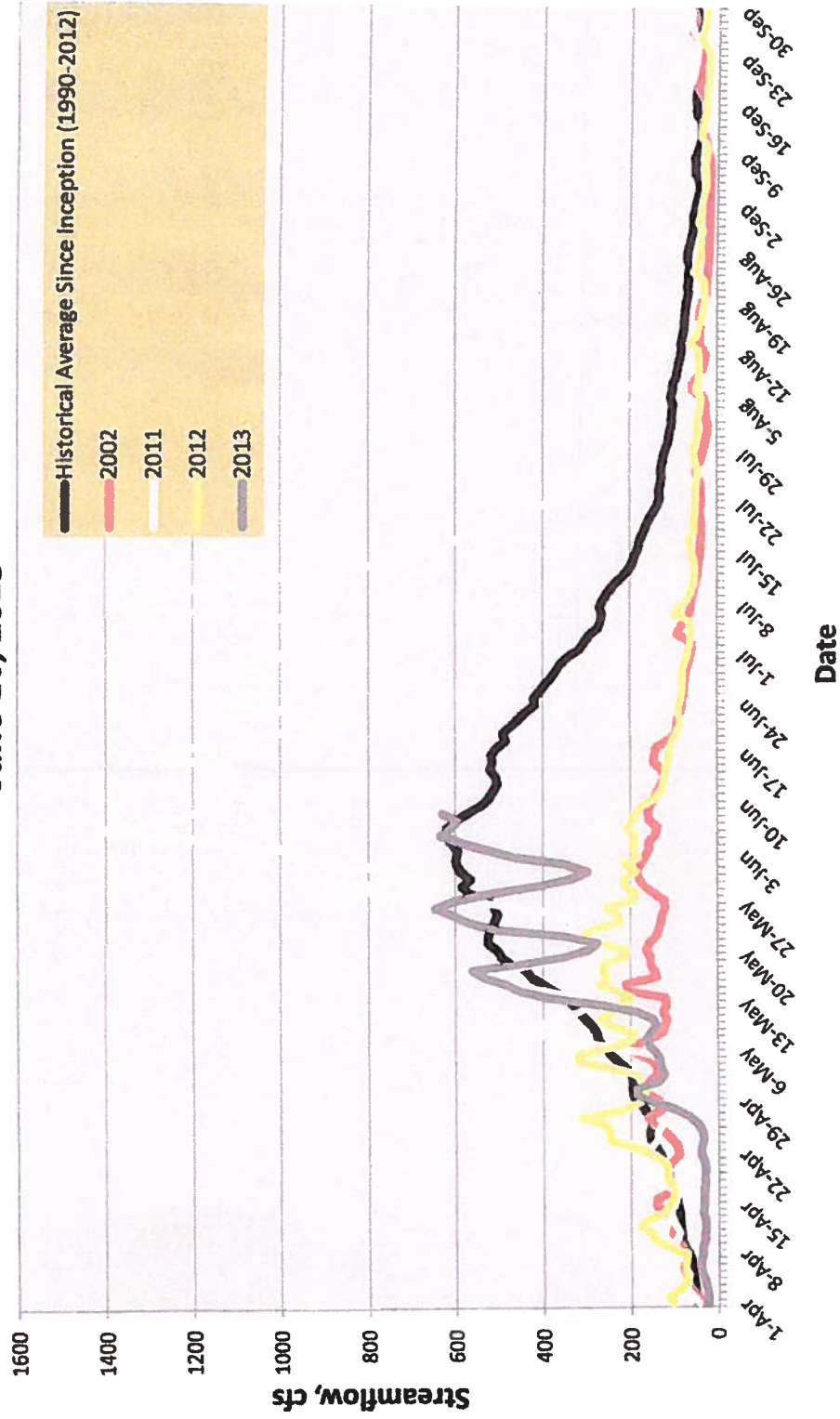


Updated 6-10-13  
Snow Water Equivalent: 0 in  
0% of average

Historical Average Peak:  
4/30 @ 23.109



## 2013 Streamflow for the Eagle River (near Minturn) June 10, 2013



6-10-13  
Streamflow: 630 cfs  
110% of Historical Average

Historical Average Peak: 6/6 @ 622 cfs  
2012 Peak: 5-23 @ 315 cfs



# U.S. Drought Monitor

## Colorado

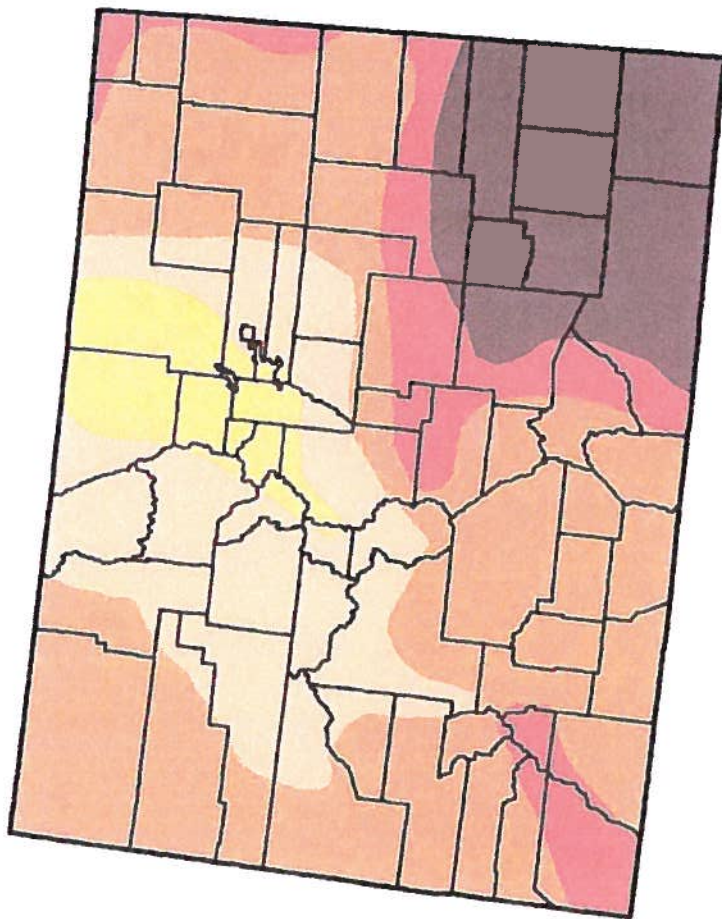
June 4, 2013

Valid 7 a.m. EST

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	93.18	72.32	26.51	15.84
Last Week (05/28/2013 map)	0.00	100.00	93.18	71.71	23.85	15.84
3 Months Ago (03/05/2013 map)	0.00	100.00	100.00	88.99	48.04	21.22
Start of Calendar Year (01/01/2013 map)	0.00	100.00	100.00	95.06	53.47	13.48
Start of Water Year (09/25/2012 map)	0.00	100.00	100.00	100.00	61.75	16.89
One Year Ago (05/29/2012 map)	0.00	100.00	75.98	34.43	9.89	0.00

### Intensity:



The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. See accompanying text summary for forecast statements.

<http://droughtmonitor.unl.edu>



Released Thursday, June 6, 2013  
David Simeral, Western Regional Climate Center

## EagleVail Community Relations/ Compliance

### Board Report

June 20, 2013

#### Priorities:

- Pup Sweep
- Street Name Signs
- Garbage Cans
- Property Maintenance

Operation "Pup Sweep" has picked up the pace. I have been out on the golf course several mornings thus far in June. I have been out on a different hole each morning and I am staying on that single hole rather than moving around on the course. I arrive at a hole between 6 and 6:30 and remain on that hole until 8 or 8:30 educating all pet owners that I encounter. I will also be attempting to capture any unattended animals. Thus far I have only encountered dogs with owners. I am pleased that many of the dogs are on leashes; those that are not are informed we are moving towards enforcement of the leash regulation at all times.

You may have noticed the new street name signs going up through the community. Most of the valley floor has been completed. Whiskey Hill and Riverside are where the remaining signs need to be changed out and will be completed soon.

In addition to the early mornings I have been staying later on Tuesday nights to try and curb the residents from placing their trash cans out early. I am attempting to make contact with residents to educate them on the importance of keeping the cans off of the street until Wednesday mornings and retrieving them prior to night fall. I have been able to make contact with several residents and hope that there will be fewer and fewer over the course of this endeavor.

I have been working on yard maintenance and putting a letter together that will accompany any notices of violation. This letter (hopefully) will let owners know that the EVPOA is serious about owners/tenants keeping their property maintained. Pursuant to policy a notice and advisement that the property must be maintained can allow the EVPOA to hire maintenance contractor to do the work necessary to keep the property in a slightly manner. The letter will advise owners that if the property needs maintenance and it is not handled in a timely manner that a contractor will be brought in to do the work and the owner will be billed for the work performed.

As always, if you have any questions or concerns please feel free to contact me at anytime.

Respectfully submitted,

Ted Hanley

# EagleVail Violations

6/13/2013

Violation #		Date	Address	EagleVail Violation Log Sheet		Timeframe	# of violations	how resolved
13-020	verbal	5/1/2013	153 (A) Daisy Lane	Violations/Observation	Restrictions on Parking /Trailers	10 Days		Removed
	verbal	5/1/2013	719 Deer Blvd		Property to be Maintained / Building	10 Days		
	verbal	5/1/2013	1105 Deer Blvd		Restrictions on Parking /Snowmobiles / ATVS			Removed
	verbal	5/2/2013	189 Daisy Lane		Restrictions on Parking /Trailers			Removed
	verbal	5/2/2013	969 Eagle Dr		Garbage - Refuse Disposal / Left Out			
	verbal	5/2/2013	346 Eagle Rd		Garbage - Refuse Disposal / Left Out			
	verbal	5/7/2013	1644 Deer Blvd		Garbage - Refuse Disposal / Out Early			
	verbal	5/7/2013	1105 Deer Blvd		Restrictions on Parking /Vehicles			Removed
	educate	5/9/2013	golf course		Animals / Failure to Control			
	educate	5/9/2013	golf course		Animals / Failure to Control			
	educate	5/9/2013	golf course		Animals / Failure to Control			
	educate	5/9/2013	golf course		Animals / Failure to Control			
	educate	5/9/2013	golf course		Animals / Failure to Control			
	educate	5/9/2013	golf course		Animals / Failure to Control			
13-021		5/16/2013	73 Elk Lane		Annoying Light /Sound / Odor	10 Days	3	
13-022		5/20/2013	640 (W) Stone Creek		Restrictions on Parking /Trailers	10 Days	1	
13-023		5/20/2013	46 (W) Deer Run		Restrictions on Parking /Trailers	10 Days	1	Removed
13-024		5/20/2013	280 (E) Deer Blvd		Restrictions on Parking /Trailers	10 Days	1	Removed
13-025		5/20/2013	171 (B) Cottonwood Rd		Restrictions on Parking /Vehicles	10 Days	1	Removed
	verbal	5/20/2013	34 Deer Run		Animals / Failure to Control			
	verbal	5/20/2013	277 (W) Larkspur Ln.		Restrictions on Parking /Trailers			
	verbal	5/20/2013	336 Larkspur Ln		Property to be Maintained / Yard			
13-026		5/23/2013	226 Elk Lane		Restrictions on Parking /Vehicles	10 Days	1	
13-027		5/23/2013	236 Eagle Rd		Garbage - Refuse Disposal / Left Out		1	Removed
13-028		5/23/2013	132 Eagle Rd		Multiple Violations See Comments	10 Days	1	Maintained
13-029		5/23/2013	212 Eagle Rd		Multiple Violations See Comments	10 Days	1	Maintained
13-030		5/28/2013	194 Eagle Rd		Multiple Violations See Comments	10 Days	1	Maintained
	educate	6/3/2013	362 Eagle Rd		Garbage - Refuse Disposal / Out Early			
	educate	6/5/2013	GC#13		dogs			
	educate	6/5/2013	GC #13		dogs			
	educate	6/5/2013	GC #13		dogs			
	educate	6/5/2013	GC #13		dogs			



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educate	6/5/2013	GC #13	dogs			
educate	6/7/2013	GC #14	dogs			
educate	6/7/2013	GC#14	dogs			
educate	6/7/2013	GC#14	dogs			
educate	6/7/2013	GC#14	dogs			
educate	6/10/2013	Stone Creek	Garbage - Refuse Disposal / Out Early			
educate	6/10/2013	Larkspur	Garbage - Refuse Disposal / Out Early			
educate	6/10/2013	346 Eagle Rd	Garbage - Refuse Disposal / Out Early			
13-031	6/12/2013	189 (E) Daisy Lane	Restrictions on Parking /Trailers	10 Days		
13-032	6/12/2013	640 (W) Stone Ceek	Restrictions on Parking /Trailers	10 Days	2	
13-033	6/12/2013	719 (1) Deer Blvd	Property to be Maintained / Building	10 Days	1	